



Bletchley and Fenny Stratford Town Council

Minutes of a meeting of the Full Council of Bletchley and Fenny Stratford Town Council held at Sports Hall - Newton Leys Pavilion on Tuesday, 26th July, 2022 commencing at 7.30 pm

Present: Cllrs R Graham, Palmer, G Bedford, S Browne, K Ely, R Haine, E Hume, M McDonald, E O'Rourke, A Segebrecht, T Stephens, M Wymer and A Khanom

Absent: Cllr L Campbell

Apologies: Cllrs E Kelly-Wilson, M Imran, S Clark and S Porter

In attendance: Delia Shephard (Town Clerk)

Min Ref

- FC22/23-30 **To note Members' apologies for absence**
It was RESOLVED to note the apologies for absence and the absences without apologies as listed above.

Cllr Hume had submitted apologies for his anticipated late arrival and was not present at the start of the meeting.
- FC22/23-31 **To note Members' declarations of interest in matters on the agenda**
No declarations of interest in matters on the agenda were made.
- FC22/23-32 **Minutes of the previous meetings of the Council**
- FC22/23-32.i **Minutes of meeting of Full Council held on Tuesday, 24 May 2022 commencing at 7 pm**
It was RESOLVED that the draft minutes of the extraordinary meeting held on 24 May 2022 be approved as a correct record of proceedings.
- FC22/23-32.ii **Minutes of annual meeting of Full Council Tuesday held on 24 May 2022 commencing at 7.30 pm**
It was RESOLVED that the draft minutes of the annual meeting held on 24 May be approved as a correct record of proceedings with one alteration which was the removal of Cllr Terry Stephens from the list of those elected to the Environment and Planning Committee.
- FC22/23-33 **Public Speaking**
There were no representations from members of the public.
- FC22/23-34 **Consideration of co-option of councillors to vacant seats of the council (Newton Leys Ward 2 vacancies and Queensway and Denbigh North 1 vacancy)**
(Cllr Hume joined the meeting.)
It was RESOLVED to co-opt Shay Elhasoglu as a member of Bletchley and Fenny Stratford Town Council representing the Queensway and Denbigh North ward.

It was RESOLVED to co-opt MarieClaire Umutoni as a member of Bletchley and Fenny Stratford Town Council representing the Newton Leys Ward.

The Vice-chair of the council welcomed the new members.



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- FC22/23-35 **21/03766/FUL - 64 -66 And 70 Simpson Road, MK1 1BA - Demolition of existing building supplies warehouse and construction of 103 residential units with associated parking and landscaping**
It was noted that the Town Council had already commented on this planning application but considerable changes had been made and the Clerk had been advised that the Local Planning Authority was willing to accept any further comments from the council or from residents. The application was due to be considered by the Planning Committee of Milton Keynes Council in September 2022.
- Councillors expressed concern that the changes to the application were difficult to understand and the documents though available on the planning portal were not very accessible and some residents suspected the planning process was not fair or transparent. Considerable discussion followed.
- It was RESOLVED to invite the applicant and their representatives to provide more information about the proposed development either via a public meeting (which could be facilitated by the Town Council) or failing this through a position statement document from them which could be published on the Town Council website and made available to local residents.
- FC22/23-36 **Draft minutes of the Annual Meeting of Electors and consideration of any actions arising**
It was RESOLVED to note the draft minutes of the annual meeting of electors held on 12 May 2022.
- It was further noted that at the meeting a member of the public had expressed concern about the low attendance levels of some members of the council. This concern was shared by members at the meeting and consideration was given to how this matter might be addressed. It was RESOLVED to note the comment from the draft minutes and to share this concern with all members.
- FC22/23-37 **Minutes of final meetings of former committees**
It was noted that following adoption of the new committee structure in May 2022 it was necessary for full council to approve the minutes of final meetings of former committees.
- FC22/23-37.i **Minutes of meeting Tuesday, 26 April 2022 of Human Resources Committee**
It was RESOLVED to approve the draft minutes as a correct record of proceedings.
- FC22/23-37.ii **Minutes of meeting Tuesday, 10 May 2022 of Finance Committee**
It was RESOLVED to approve the draft minutes as a correct record of proceedings. (It was noted that recommendations within the minutes had already been considered and dealt with by council.)
- FC22/23-38 **Minutes of recent meetings of committees of the council and consideration of any recommendations contained therein**
- FC22/23-38.i **Draft Community Committee Minutes 14 June 2022**
It was RESOLVED to note the draft minutes of the most recent meeting of the Community Committee.
- FC22/23-38.ii **Draft Finance & Governance Committee Minutes 21 June 2022**



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It was RESOLVED to note the most recent draft minutes of the committee.

FC22/23-38.iii

Draft Environment & Planning Committee Minutes 12 July 2022

It was RESOLVED to note the draft minutes of the most recent meeting of the Committee.

Members considered the recommendations made by the committee regarding submission of Community Infrastructure Funding bids to Milton Keynes Council (Minute reference EPC22/23-7 which were supported by an additional officer report containing information not available to the committee.

Following discussion it was RESOLVED that three applications to the scheme for be made for the following projects.

- 1 Purchase and maintenance of pavement planters on the south side of Queensway which would increase civic planting and act as a barrier to those parking on the pavements. Estimated total cost for first year £9,850 which would mean a Town Council contribution of £4,925. Ongoing impact on precept for subsequent years would be 48p per average band D dwelling.
- 2 Purchase and installation of signage to multi-storey car park at Bletchley Leisure Centre. Estimated cost up to £20,000 in first year which would mean a Town Council contribution of £10,000 in the first year but these costs were very approximate as dependent on number of signs. Subsequent maintenance would not be expected in the near future.
- 3 Purchase and deployment of a set of two speed indication devices and suitable posts at 3-4 locations including Jersey Drive. Estimated cost in first year £11,000 which would mean a Town Council contribution of £5,000. Ongoing impact on precept for maintenance and deployment would be 50p per average Band D dwelling.

The Clerk was instructed to work with Milton Keynes Council towards achievement of the planters and the signage outside the CIF scheme or at an earlier date because of the seriousness of parking problems in Bletchley.

(Cllr Khanom left the meeting.)

FC22/23-38.iv

Employment Policy Committee scheduled for 5 July 2022

It was noted that this meeting had been rescheduled to 2 August 2022.

FC22/23-39

Summary financial report showing income and expenditure against budget for the year to date

It was RESOLVED to note the report.

FC22/23-40

Ratification of list of payments made or due to be made by the council before the next meeting of the Finance & Governance Committee

It was RESOLVED to ratify the list of payments included with the agenda.

FC22/23-41

Exclusion of Public and Press

It was RESOLVED that under S1 (2) of the Public Bodies (admissions to Meetings) Act 1960 members of the public be excluded from the meeting for the remaining items on the agenda is publicity would be prejudicial to the public interest. In the case of agenda items 12 to 14 this was because reports to be discussed contained commercial sensitive information. In the case of agenda item 15 the report to be discussed contained confidential personal information.



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FC22/23-42

Arrangements for awarding of the Christmas Lights contract at completion of current tender process

Following approval of a scheme specification by the Environment and Planning Committee the Town Council had issued an open invitation to tender for its Christmas Lighting contract for the period 2022-2024 which was expected to cost c £75,000. Members discussed a confidential report including proposed scoring and weighting system for evaluation of tenders for the three-year contract. It was necessary to award the tender no later than 12 August 2022 to be sure of securing a display for Christmas 2022.

It was RESOLVED to approve the scoring system for the tenders as described in the report and to appoint Cllrs Ely, Haine and Hume to score the tenders and award the contract on behalf of the council.

FC22/23-43

Award of contract for painting of renovated window frames at Sycamore House

It was RESOLVED to award a contract to the value of £9,985 to ESK for the painting and decorating of the exterior of Sycamore House. Alternative quotes were considered which were less expensive but the ESK quotation including methods and materials to be used was considered the most suitable for a listed building and would be the most economic over time.

FC22/23-44

Award of specialist contract for leasing of equipment to be used in devolved delivery of landscape maintenance services for Milton Keynes Council from 2023

A confidential report providing alternative costings for lease of equipment which would be used to undertake delivery of the landscaping contract to be devolved by Milton Keynes Council to Bletchley and Fenny Stratford Town Council had been circulated. The Chair of the Council's Finance Committee also gave an oral report on a meeting held on Wednesday between the Town Council's Landscaping Working Group and Nick Hannon, Head of Environment and Waste at Milton Keynes Council on 20 July 2022.

It was noted that procurement of Milton Keynes Council's waste and environment contract had been delayed and the existing contract had been extended by up to 6 months. Therefore the Town Council's start date for delivery of devolved services would be moved from 1 April to September 2022. It had been determined that the Blue Lagoon and the regeneration sites in the Lakes Estate would not be included in the devolved service but that otherwise Housing Revenue Account land would be included. The delay in procurement was primarily because of the complexity of the process for Milton Keynes but also to accommodate current long lead times for vehicles and equipment.

The working group had obtained quotations based on placing an order in August 2022 and acquiring equipment for a start date on 1 April 2022. It was now recommended by the group that the order was still placed in August to accommodate any potential delay in delivery and increases in costs even though the equipment would not be fully utilised between April and September (although some work on the Council's own property would be undertaken during this time).

Following discussion it was RESOLVED that an order be placed with Browns, Leighton Buzzard for lease of two ride on mowers (Kubota F251 60" and Kubota F391 72") one bank/rough mower (Grillo 10 AWD27 mower)



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and one chipper (Greenmech EVO165D) at a total cost of £74,160 over a five-year period beginning in April 2022.

Contract Hire	Monthly Lease	Total for 5yrs
Ride on Mower 72"	£385 X2 Required = £770	£46,200
Bank/Rough Mower	£145	£8,700
Chipper	£321	£19,260
		£74,160

FC22/23-45

Pride in Bletchley Community Award winners to be announced at the Bletchley Big Street Eats

It was RESOLVED that the winners of the 2022 Pride in Bletchley Community Awards selected by the Councillor judging panel from a list of community nominations be noted as shown below.

Award	Winner	Runner-up
Culture Award	Lulu McCoy	-
Sport Award	Bletchley and District Swim Club	Geoff Aldridge
Lifetime Achievement Awards	Alan Pearce Ken Mott	
Customer Service Award	Café Mediterraneo	Emporium MK
Volunteer or Charity Award	Sarah Evans	Bletchley Green Gym
Young Volunteer Award	Megan Webb	Carrie's Clean Up Crew

It was RESOLVED to approve the arrangements made to announce the winners and make the awards on the stage at the Bletchley Big Street Eats on Saturday 30 July 2022. The Chair of Council would present the awards to those able to attend and alternative arrangements would be made for those you could not be present. (A press release would be issued at the weekend.)

Judging of the allotment awards would take place on Thursday 28 July 2022.

The meeting closed at 9.19 pm